



City of Chandler Intern Application

Office Use Only

Location: _____
 Assign: _____
 Site Supv: _____
 Intern COORD _____

Personal Data:

Last Name: _____ **First Name:** _____ **MI:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone - Home: _____ **Office:** _____ **Cell:** _____

E-mail Address: Yes No **If yes, email:** _____

Do you currently or have work(ed) for the City of Chandler? Yes No **If yes, Who** _____

Have you ever interned for the City of Chandler? Yes No **If yes, Date:** _____ **Location:** _____

How did you hear about this intern opportunity? Internet Flyer City Employee Friend Other, Specify _____

Education Information:

Please indicate the semester for completing your internship: Spring Summer Fall Winter

College or University: _____

College Major: _____ **Specialty:** _____

Required Completion Date: _____ **Required Hours for Internship:** _____

Fluent in a language other than English: _____ **Language (s):** _____ **Speak:** **Read:** **Write:**

List skills, license, and professional certification (date & #): _____

Intern Interest:

Select an area of interest?

<input type="checkbox"/> Chandler Tennis Center – Tennis	<input type="checkbox"/> Environmental Education Center – Teens	<input type="checkbox"/> Tumbleweed Rec Center – Fitness Center
<input type="checkbox"/> City Hall – Special Events	<input type="checkbox"/> Senior Center – Senior Programs	<input type="checkbox"/> Tumbleweed Rec Center – Marketing / PR / Ads
<input type="checkbox"/> Community Center – Rec Programming	<input type="checkbox"/> Senior Center – Therapeutics	<input type="checkbox"/> Tumbleweed Rec Center – Rec Programming
<input type="checkbox"/> Community Center – Teens	<input type="checkbox"/> Snedigar Rec Center – Rec Programming	<input type="checkbox"/> Tumbleweed Rec Center – Teens
<input type="checkbox"/> Environmental Education Center – Environmental Programming		<input type="checkbox"/> Other _____

Times Available: (Please submit hours available to intern)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evenings							

Criminal Background Information:

ALL QUESTIONS MUST BE ANSWERED TRUTHFULLY AND COMPLETELY. "Crime" as used in this section means any and all felonies, misdemeanors and serious driving offenses, including but not limited to driving while under the influence of intoxicating liquor ("DUI") or drugs, extreme DUI, reckless driving, aggressive driving, racing/exhibition of speed, excessive (criminal) speed, leaving the scene of an accident, driving on a suspended, revoked or refused license, or any other driving offense that is a misdemeanor (i.e., possible penalty for conviction includes imprisonment or jail time). "Crime" does not include minor (civil) traffic offenses. *If you are not sure how to answer these questions, please ask for assistance.*

"Convicted" means that you have been found guilty or nolo contendere ("no contest") to a crime and/or have been sentenced for a crime, whether imprisoned, incarcerated, placed on probation, fined or received a suspended sentence.

****NOTE:** A criminal conviction(s) does not constitute an automatic bar from interning. Factors considered in this regard include, but are not limited to, age at time of offense(s), the nature of the offense(s), and the relationship between the offense(s) and the assignment(s) for which you are seeking. **Your failure to make a full and accurate disclosure of any prior conviction(s), or to answer the questions above fully and accurately, will result in the rejection of any pending intern application or offer for city intern work, or dismissal of City intern assignment, as applicable.**

Question #1:

Have you ever been convicted of a crime in any domestic, foreign or military court, regardless of whether the conviction was later set aside or expunged?

Answer by circling "Yes" or "No"

Question #2:

Do you presently have any criminal charges pending in any court?

Answer by circling "Yes" or "No"

If you answered "Yes" to either of the questions above, please provide the following information:

Offense you were charged with	Was it a felony, misdemeanor or traffic charge?	Date Charged (month / year)	Jurisdiction	Conviction (ie: fine, jail time, trial pending, expunged, set aside, etc)

If an offense(s) has been set aside or expunged, please give date(s): _____

The City of Chandler reserves the right to conduct a full state and federal background check on interns. Please complete this section in its entirety. If you have questions please contact Brooke Peterson at 480-782-2910.

Conditions of Internship:

I fully understand, acknowledge and agree to the following conditions:

The program is under no obligation to accept all interested interns. Any or all of the following will be required before placement in an intern assignment: (A) Fingerprinting, (B) Background Investigation, and/or (C) Substance Abuse Testing.

All statements made in this intern application are true and authorization is given to investigate all matters contained in this application. Any false statement or misrepresentation on this application will be cause for refusal of placement and immediate dismissal at any time during the period of my intern assignment.

Print Name

Signature

Date

Signature of Parent/Guardian (If intern is a minor)

Date